



ANN ARBOR ROWING CLUB

P.O.Box 3128 Ann Arbor, Michigan 48106 734-930-6462

AARC Board Meeting May 6, 2007

Purpose: The mission of the Ann Arbor Rowing Club is to provide and promote a safe, affordable, educationally rewarding rowing experience for residents of Ann Arbor and the surrounding area.

Present: Adam Hendricks, David Crouse, Kate Herrington, Kristin Schrader, Michelle Nemshak, Peggy Herron, Sally Hilger, Sarah Marsh, Tricia Miranda, Bill Lockwood, Tom Kraft

Absent: Karen Berna, Margaret Hudson

The meeting was called to order at 5:09pm.

1) Welcome (Sarah)

Note: Sally Hilger submitted her official letter of resignation from the Board.

- 2) Approve April minutes (Tricia)—Sarah moved to approve the April minutes; Kristin seconded; minutes were unanimously approved.
- 3) Additions/Amendments to the Agenda—There were no additions or amendments to the Agenda.
- 4) Review of Action Items (i.e., “Monkey List”) (Sarah)

Discussions/Action Items

- 5) Sweep Director’s Update (Billy)—Bill’s plan is to attend monthly Board meetings for updates. April went well; attendance is improving after the bad April weather. Friday evenings/Saturday mornings are still light in attendance. We’re still running mixed rowing with two coaches. New coaches are beginning ride-alongs. Bill will send a note out in the weekly email. Bill has heard from many members that things are going well.
- 6) Bandemer Park plans (Tom)—Tom presented the blueprints from the City and the Board discussed the timeline. Issues surrounding the park plan will be added to the agenda of a future committee, possibly OAAR, but park improvement plans in the near future are unlikely. A discussion of the dock condition grew out of Tom’s report. Rich made some minor improvements, but there is a strong feeling on the board that we should deal with the dock this year. We have some funds we could allocate, and several ideas for other sources of funding. Sarah will follow up with Margaret to think about how AARC can move this forward this year – is a goal of June/early July reasonable?

5:45pm.

- 7) MCI (Tricia) –The Board reviewed MCI plans. After weighing river capacity and planned participation/budget issues, it was decided that Clubs from outside Michigan will be considered for participation in MCI after prioritizing Michigan clubs. Clubs requesting equipment sharing will be forwarded to head coaches of neighboring programs as received, although the Board is willing to loan our own equipment after our own racing needs are met. The Board also agreed to reiterate to membership that the priority at the MCI should be regatta hosting—if necessary to cover volunteer spots we will limit the number of races of members (TBD by Director of Sweep), although no firm cap was imposed at this time.

6:15pm

8) Club Policies (Sarah)

- a. Video Camera—A need has arisen for a policy regarding borrowing the video camera; Kristin will add the video camera to the equipment sharing cost plan she’s devising; Sarah will follow-up with Margaret and neighboring Clubs regarding use and repairing/replacement costs. David/Michelle will add lines to Safety Plan prohibiting driving a launch while filming.
- b. Boat loaning (shells and launches) –David will work to draft a standard form for boat rental/related waiver; the Board agreed that the Club President has the authority to make decisions regarding requests to loan boats. Our regular sharing agreement with neighbor clubs may or may not need to use this; it’s primary intention is for other clubs who approach us about borrowing race equipment.
- c. Drop-in rowing—Sarah will send out proposed wording via email regarding a drop-in sweep rowing policy for PBOs. Discussion revisited punch card idea and flat-fee. Board liked the flat fee idea and will consider a \$25/month fee for PBOs to sweep “occasionally” as defined by the rowers. Once they’re rowing more than occasionally, consistently, they should pay the sweep fees.

6:32pm

- 9) Review of the bylaws (Sally)—Sally presented a review of Club Bylaws. Her findings included a possible future need to add cross-references and restructure Bylaws for clarity. Further discussion was tabled until Sally distributes her marked-up Bylaws document for review by full Board. Sally will continue her review of the Bylaws, prioritizing election-related items.

Reports/Information Items

10) "Other Function" Reports (*only as needed*)

Membership (Peggy)—As of today, 70 members, 37 Sweep, 12 Club scullers, 20 PBOs. Kate and Bill are monitoring coaching costs to keep them in line with sweep participation levels and in balance with the budget

Finance (David)-

Current account balances are: \$24,430 in Checking, \$31,249 in the money market account. David received board consent to rotate \$20,000 of the money market into CDs rotating every six months; David will organize a next meeting of the Finance committee comprised of Margaret, Mike Taft, Tricia Miranda, Jerry Hoffman and David Crouse to finalize capital budget expenditures for 2007 and consider long term capital expenditures.

7:15pm

Safety & Risk Management (Michelle/David) -- Club rules updated and approved. Dark rowing guidelines approved. Launch driver certification process continues to develop with input from Billy & Kevin. Handling new coaches on a case-by-case basis, covering agreed upon content and formal documentation forthcoming. Safety supplies will be inventoried monthly (still due for May) and extra cox bag contents will be available. New log book provided for boathouse. AED purchase on hold due to personal constraints.

Facility & Equipment (Jerry) – Jerry continues to work on many facility and equipment projects; with Brian Bartek he will begin researching sculling equipment purchases. Jerry will continue to keep a running log of his activities. Additionally David and Jerry finished boathouse inventory for insurance purposes; David will write all insurance companies to confirm coverage.

11) Program Managers

Sculling (Jerry/Mark)-- At last count, we have six scullers who paid for May and five sweep rowers who paid the sculling fee. We will start working with Brian to finish the overall program. The first sculling practice was this past Saturday, May 5th at 9AM and had a very successful attendance. All singles are available for use.

Merchandise (Karen G)-- INVENTORY CLEARANCE: We've continued to sell the inventory gradually (three pairs of shorts this week!). I'm going to back off from peddling it for a bit; will put it back out there as of the June barbeque or so when new/more folks are around. I think that by the end of the year we'll probably have it liquidated or close. WEB PAGE & RACING ATTIRE: Melissa and I have been working on redoing the web page, which will incorporate racing attire with photos, etc. It should go live by about May 10-12. The web page also will describe a system for placing a group order with Regatta Sport for our club gear once per month during June through August. Our Regatta Sport contact says there's neither a minimum quantity nor a quantity discount, so the monthly group order is just an idea for organizing. I'll use the Weekly Catch to announce the June order and refer to the new web page.

Public Relations/Marketing (Kristin) – Kristin ordered LTR yard signs with the web page clearly printed. Kristin also thoroughly papered all of Ann Arbor to increase LTR turnout and with info regarding NLTR day. The May Observer has an announcement about LTR.

Adult Learning Programs (Kristin/Sarah) – Kristin is working on publicity for LTR. LTR 4 is cancelled due to low numbers (only 3). Kristin will reconsider the possibility of adding a morning LTR, and investigate best option for Applied LTR for LTR 3 participants. QC is this upcoming weekend and only has 3 registrants; the last QC ran with 4 participants. As of now we have six LTS participants signed up. All coaching slots are filled for all 5 sessions.

Sweep Rowing (Kate)—Per current number of Sweep rowers, Kate's recommendation is to be more conservative regarding April/May predicted participation numbers in the budgeting process for next year.

Regatta (Karen B)-- - Procurement of Truck is ongoing. My goal is to have a truck by May 15, 2007 in the club's possession. I am trying to find the best deal. So far, that's \$260/month. Sarah will follow up with Karen regarding potential options. - Will send out call for regatta captains in this weeks club newsletter for MidWest Masters, DBC

Regatta, and Grand Regatta. - Will post sign-up sheets at boat house for all 3 regattas. Deadline for membership sign-up for Midwest Masters will be Monday, May 21. Deadline for membership sign-up for DBC will be Tuesday, May 29. Deadline for membership sign-up for Grand Regatta will be Monday, June 11.

Youth (Susan)—No report was submitted.

Social (Rachel)-- Theme bbq's hosted by groups. Board is May 18. Next bbq's are June 29, July 27 and Aug 24. Pizza Socials: The first Pizza social was a success great attendance; underspent budget by about \$25. Arbor Brewing Fundraising check sent April 9th, not yet received. Arbor Brewing to reissue check ASAP. Sarah will follow up with Margaret re: Board taking on leadership of May BBQ since programs have not yet been formed.

Communications (Sarah) – The bulletin board is live and will be introduced by Melissa in the weekly email. Email list migration should happen soon, as we've just purchased the software to do it (will also be used for a new newsletter format).

12) Neighbor Rowing Club Reports

Huron Representative Report (Tom)—Nothing to report. Huron will be participating in the tri meet described below.

Pioneer Representative Report (Rich)-- Pioneer is have a nice time rowing. We won the team points trophy at the Hebda Cup, making us the #1 team in the state for 2007. Just a reminder that we will be having a tri meet on Sunday May 20 during the am hours, and a family picnic to follow. I sunk about twenty 6" bolts into the dock at various points yesterday, that should hold it for a while. PRC is eager to move forward with the boathouse addition, and is beginning to earmark fundraising dollars for that purpose. If there is an official committee, please let me know so we can begin to organize the project.

13) Review upcoming calendar and closing comments (Sarah)—Sarah will ask Margaret to follow up on the day for meetings during the summer, possibly alternating Tuesday and Sunday meetings.

Meeting adjourned at 7:57pm

*Note: On 5/14/07 the Minutes for the Board of Directors were passed.
Votes in favor: Adam, David, Kristin, Michelle, Peggy, Tricia
No vote cast: Karen, Kate, Margaret, Sarah*

Minutes recorded and respectfully submitted by Tricia Miranda, AARC Secretary.

Calendar

Upcoming Board meetings

- June 12, 6:30pm, DTE Community Room, 425 Main St.
- July 10, 6:30pm, DTE Community Room, 425 Main St.
- August 14, 6:30pm, DTE Community Room, 425 Main St.

Club events

- May 7, LTR 3 begins
- May 12, QuickCatch 2
- May 18, BBQ
- May 19, NLTR Day
- May 29/30, LTR 6/5 begin

More calendar items can be found online: www.google.com/calendar (search AARC)